



TECNIA INSTITUTE OF ART & DESIGN

(College of Dance, Music & Fine Art)

Affiliated by Indira Kala Sangit Vishwavidyalaya, UGC Recognized University, Khairagarh (C.G.)

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June 17th, 2023

CIRCULAR

Subject – Instructions for Fresher & Farewell Party

Teachers & Students

Please follow the undersigned points for smooth and wonderful party atmosphere-

- 1) You all are cordially invited to attend the long-awaited “Fresher & Farewell Party” will be held on **26th June 2023, Monday** at **Green Lounge Banquet, First Floor, C-93, Wazirpur, Ring Road, New Delhi -110052** starting promptly at **10 am** and concluding at **4 pm**.
- 2) **No need to involve your parents, guardian, friends, or anyone else from outside your personal circle.** This party is solely focused on making your day special and enjoyable.
- 3) Upon arrival, you will have the pleasure of enjoying unlimited refreshments, including mocktails, soft drinks, and mineral water. Please note that **one lunch plate will be provided per person.** We kindly request that you only take a lunch plate when you are hungry to ensure everyone's satisfaction. **(If anybody use second plate; they will pay for the same and Plate sharing is not allowed).**
- 4) Please dress up in decent and presentable attire for the Party as per your theme. For **Fresher – Floral / Blossom installation in attire** and **Farewell** incorporate **Shades** with dress.
- 5) It is strictly prohibited to bring or consume alcohol, smoke & tobacco during the party. Further if we found any kind of such incident; the action will be implemented as per Banquet norms.
- 6) Please be aware that CCTV surveillance will be in operation throughout the venue and a camera crew will be capturing all the memorable moments of the event. Request to avoid doing any kind of unwanted physical activities.
- 7) Any damages that occur at the venue will be the responsibility of the individuals involved. We kindly request that you treat the space with respect and caution.
- 8) Please ensure that you keep a close eye on your personal belongings during the event. College will not be held responsible for any lost or stolen items.

NOTE : The function will be organized at the banquet under the banquet norms. Any kind of misshaping, misbehavior, fine, action or Police charges will be according to the Banquet.

We hope you have a fantastic time at the party and create wonderful memories to cherish. If you have any questions or require further information, please feel free to contact us.

Dr. Madhu Aggrawal
Principal